

Application for MA Programme in Religious Studies (MARS)

Required Application Documents

1. Official original transcripts (with chop from the Registry)
2. Official original Grading scheme (at the back of transcript or separated with chop from Registry)
 - If there is no grading scheme attached to the transcript, please attached a letter issued by the Registry to certify that your university does not have grading scheme to classify students.
 - The grading scheme/graduate certificate should be able to indicate your weighted average mark/CGPA is Grade B equivalent or Second Class Honour or above. Otherwise, please provide a certifying letter from registry as a proof.
3. Photocopy of Graduation certificate
 - Applicants who obtained degrees from universities in Mainland China are required to provide a valid Online Verification Report of Higher Education Qualification Certificate (教育部學歷證書電子註冊備案表) and a valid Online Verification Report of Higher Education Degree Certificate (中國高等教育學位線上驗證報告) issued by [the CHESICC \(學信網\)](#) together with their degree certificate 學位證書 and graduation certificate 畢業證書.
4. Proof of English language proficiency
5. Photocopy of Hong Kong Identity Card or other identity document.
6. Confidential recommendations/referee's report
 - Applicants are required to invite two referees to complete the Confidential Recommendations Report. After you have successfully submitted the application, you can input information of the two referees through the [Online Application System for Postgraduate Programmes](#). The University will send invitations for confidential recommendations to the referees.

Important Points to Note

- Even though scanned copies will be considered for the issue of admission offers. Admitted students are required to submit original copies of those official documents (items 1, 2 & 4) for verification by the conditions fulfilment deadline. **Considering that, MARS programme advice shortlisted applicants (which will be notified via email individually) to send the originals of items 1, 2 & 4 once they were selected. For students who are still in the final year of study, it is understandable that they cannot provide their final transcript prior their graduation.**
 - **All originals, especially those send directly by relevant test organization should address to “Ms. Crystal Wong” and add “MA in Religious Studies” in the address to avoid losing.**

Example 1 (for SF express)

香港新界沙田

香港中文大學

梁詠瑢樓 301 室

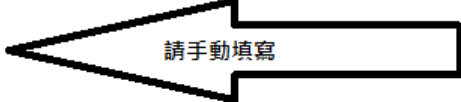
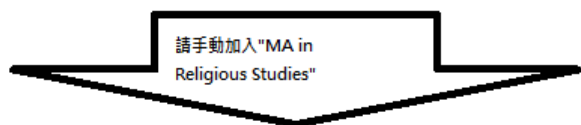
MA in Religious Studies

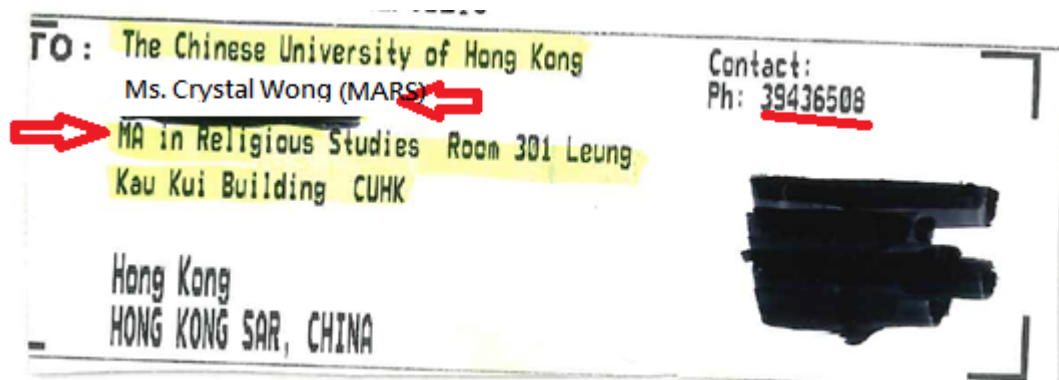
Ms. Crystal Wong 收

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Example 2 (for IELTS):

Information to be filled in the address:

国家/地区:	<input type="text" value="Hong Kong, China"/>	*
院校/机构:	<input type="text" value="Chinese University of Hong Kong"/>	* <input type="button" value="搜索院校/机构"/>
您要选择的院校/机构若不在列表中, 请选择“其他院校”, 并在文本框中手动填写。 请用英文填写国外院校/机构名称, 中文填写国内院校/机构名称。		
部门/人:	<input type="text" value="Ms. Crystal Wong (MARS)"/>	* 
请使用“-”表示没有特定部门; 如果您要选择的部门/人若不在列表中, 请选择“其他部门 (要求纸质成绩单)”选项, 并在文本框中手动填写; 请用英文填写国外部门/人名称, 中文填写国内部门/人名称。		
寄送方式:	<input type="text" value="DHL"/>	* (了解寄送方式)
请注意: 请您通过DHL官方渠道密切关注额外成绩单递送情况, 并在DHL快递信息显示成绩单成功递送后的3天内与接受方确认是否收到成绩单, 如有问题请及时联系DHL客服。		
城市:	<input type="text" value="Hong Kong"/>	* 
电子成绩单院校无需填写城市。		
地址:	<input type="text" value="MA in Religious Studies, Room 301, Leung Kau Kui Building, The Chinese University of Hong Kong, Shatin, N.T., Hong Kong."/>	
请您确认此地址是否正确, 如需修改, 请手工填写。请不要重复填写国家/地区。 请使用英文填写国外地址, 中文填写国内地址, 您的填写方式将会直接的影响到成绩单投递的结果。		
邮编:	<input type="text" value="000000"/>	*
请仔细核对, 确保准确无误。		
院校/机构电话:	<input type="text" value="3943 6508"/>	*
请按照(国家号码-城市/州号码-电话号码)的格式填写。不少于5位, 不多于20位。请仔细核对电话号码, 确保		



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Name of institution/agency/body/employer	The Chinese University of Hong Kong
Name of person/department	Ms. Crystal Wong (MARS)
Address	MA in Religious Studies Room 301, 3/F, Leung Kau Kui Building The Chinese University of Hong Kong, Shatin, N.T.
Postcode	00000
City	Hong Kong
Country	Hong Kong
Report Type	Printed Copy
File/Application/Case Number	
Telephone (optional)	39436508
Result Sent Date	-
DHL Airway bill number	-

- All the packages that our general office reception has received will be stored in the reception and then sent to the specific programme within 1-2 working days. Any unclassified one will be stored together until the end of the application period, and will be destroyed afterwards. Please note we accept no responsibility for any loss or damage of the documents during postal delivery.
- Certificates and transcripts that are not in English or Chinese should be accompanied by an official certified translation in English..
- Admission offers will usually be issued from November to May of the following year. Applicants can check their application status / results via the [Online Application System for Postgraduate Programmes](#). Applicants may consider their applications unsuccessful if they do not hear from us after July.